Notes on Assigned Seating Files.

We did assigned seating for various rooms around campus for the Phys 1110 final, Fall 2019. It all worked fine. In the folders below are maps and the lists of available seats in each room (using only every other seat) in case they are helpful. While the maps look pretty, all the TAs really used was 2 versions of the seating lists – one by row/seat for setting out exam scripts on the correct occupied seats only and one alphabetically for directing confused students.

We uploaded row and seat NUMBERs to the canvas gradebook (no letters allowed) to inform students where they were sitting in advance. Since the rows are labelled with letters in each room, the TAs taped signs every 5 rows or so, converting the letter into the correct number. PPT files of the needed signs in each room are in the folders

All of the rooms listed have been tested in a real exam except Humn 1B50. I will add rooms as they are used for my courses. (Note that the seats and rows are not labelled in Muen 0046. The students relied totally on the TA taping signs to the end of rows. But it's a small room, so this worked fine)

There are many exam security advantages for assigned seating. I understand it is also needed for group exams. Once you have the list of available seats/rows, it is pretty quick to set up – I'm thinking I may well implement for all exams next semester.

Cheers Eleanor