

**Project Workshop Comment Form**

After you have read the proposal carefully, go back through and answer this sheet of questions. Remember to be constructive: point out gaps and make suggestions for how to fill them. If you think a question is too broad, too narrow, or too trivial, suggest an alternative. If something is confusing, suggest what might help you to understand the point.

Name of Evaluator \_\_\_\_\_

Name of Prospectus Author \_\_\_\_\_

1. Does the plan describe clearly the topic to be pursued? Does it appear “do-able,” neither too broad nor too narrow in focus? If one or the other, provide suggestions for either widening or narrowing the inquiry.

2. In your own words, restate the main line(s) of inquiry the author proposes. What are the central analytical questions the author hopes to address? Do you have others to add?

3. Evaluate the author's discussion of background sources, from this class or otherwise and/or motivation for working in this area? Is this motivation/ background for this project clear? If not, what ideas can you offer in this regard?

4. Consider the discussion of methodology. Often, methodology is where you decide what kind of project this is going to be, where it will make its impact. It's where the rubber-meets the road. Does the author have a clear sense of approach, do the methods match the questions? or might you offer some different perspective? What might you add or ask to help the author think about their overall approach to the paper?

5. Are there any terms or concepts in the proposal that will need to be defined or clarified?

6. What is the strongest/most interesting potential aspect of the proposed topic? Put another way – what’s one thing you’ll really want to learn from reading the final paper?

7. Evaluate the next steps the author has laid out. What are your main suggestions – either practical or conceptual – for how the author can complete this project successfully?